

IMPC Charter

The committee conducts appropriate studies, reviews, and projects and submits to the Associate Administrator for Governmentwide Policy, GSA, recommendations for improvements in governmentwide property management policies and practices.

1. Official designation. The name of this committee is the Interagency Committee on Property Management.

2. Membership.

- a. The committee consists of a representative designated by any and all Executive agencies interested in personal property.
- b. The Director, Personal Property Management Policy Division (MTA), Office of Travel, Transportation and Personal Property, Office of Governmentwide Policy, serves as committee Chairperson.
- c. The chairperson may appoint a steering subcommittee composed of six or more committee members. The steering subcommittee may appoint task groups as needed to accomplish the functions of the full committee. Task group members need not be member agency representatives.

3. Function. The committee, on a continuing basis, reviews agency and governmentwide personal property management practices for the purposes of:

- a. Developing initiatives to standardize efficient and effective property management policies, procedures, and automated Systems among agencies and recommending their application on a governmentwide basis;
- b. Providing a forum that fosters the exchange of effective property management policies, procedures, and automated systems among agencies;
- c. Identifying, publicizing, and promoting on a governmentwide basis, changes to policies, procedures, systems and other property management initiatives; and
- d. Encouraging meaningful performance measurement and enhanced customer service in the interest of good property stewardship.

The committee conducts appropriate studies, reviews, and projects and submits to the Associate Administrator for Governmentwide Policy, GSA, recommendations for improvements in governmentwide property management policies and practices.

4. Meetings. Committee meetings are at the call of the Chairperson, but will take place at least quarterly. Meeting notices go to the committee members.

5. Records. The committee will keep the records necessary to carry out its functions.

6. Reports. The committee will prepare the reports needed to fulfill its functions and to keep agency officials advised of findings and recommendations.